

Adverse Action Letter

Date: _____

Dear _____,

We regret to inform you that _____ is unable to offer you employment or will terminate your employment effective _____ or has decided not to offer you promotion.

This decision was based in whole or in part on information contained in a report from Security Hut Inc., 18614 Detroit Ave, Lakewood , Ohio 44107, (216) 226-0461 (phone number), (216) 226-0461 (fax) , (866) 573-2488 (toll free phone number), a copy of which was previously given to you with the pre-adverse action letter you received. The above agency , Security Hut Inc., did not make this employment decision and is unable to supply you with specific reasons why this decision was made. Under section 612 of the Fair Credit Reporting Act, you have the right to obtain a free copy of the report if you submit a written request to the agency identified above no later than 60 days after you have received this notice. Under section 611 of the Fair Credit Reporting Act you also have the right to dispute with the consumer reporting agency the accuracy or completeness of any information in the report.

Regards,
